

MCCPTA President's Letter

June 16, 2008

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Greetings,

Summer Beginnings! I want to start off by saying congratulations to the new PTA leaders just elected and say thank you to those who served this past year. The countless hours of volunteerism that PTA members give to each school community are very much appreciated. Hats off to all of you!

As we start our summer let's remember that PTA business goes on year round. Local PTA officers should be meeting over the summer to plan your budgets as well as identifying goals for your PTAs in the upcoming school year. Local units are reminded to change your bank signature cards if your officers have changed. While planning your individual PTA budgets remember to include money for the Presidents and Principals dinner, MD PTA trainings and fall convention. Committee positions should be filled and plans for their work should be discussed. Local PTAs should be addressing their ICB paperwork to be submitted by August 15. Please refer to: "Your PTA and the Interagency Coordinating Board" and <http://www.montgomerycountymd.gov/apps/cupf/documents/PTA-07.pdf>.

Your summer mailings and listserv communications are very important ways to start your year off right. Make sure PTA membership items, meetings, as well as calendar dates for planned PTA school functions are included in communications to parents. This spring all PTA presidents received from National PTA the Quick Reference Guide that

is to be used in the upcoming year. Remember to pass your PTA records along to your new incoming presidents as well as passing along the Quick Reference Guide from National PTA. All incoming officers should be receiving updates and past materials from your predecessors to help you in your incoming roles. Remember to submit your Blue Book information to the MCCPTA office as soon as possible. You can fill out the form online at: <http://www.mccpta.com/bluebook.html> or print out a hard copy to mail. The form is located on our website under the link for Blue Book.

As you all are aware, our planned June 4 MCCPTA Spring Training had to be canceled due to harsh storms that came through our area causing schools to be closed. As an alternative we have planned three "mini training sessions" just for presidents (bring your vice-presidents too!), returning presidents and treasurers for 7:30 PM on June 24 at Carver (MCPS's main office on Hungerford Dr.). We are sorry we cannot offer as many sessions as we had originally planned for the spring training but the few we can offer will assist in getting your PTAs up and running. We will offer our usual fall training that will incorporate the delayed items plus more sessions. The training material packets that were to be handed out at the spring training have been ponied to each school. When the materials are received at your schools, please distribute to officers as soon as possible. All guidebooks are available on the MCCPTA website to be reviewed or downloaded for your

use. You will find them under the PTA Resources tab. Please remember to bring these materials with you to use in the “mini training sessions” on June 24.

MCCPTA has already started holding their Summer Area Meetings with each quad cluster. The area meetings were started by our past MCCPTA president Cindy Kerr five years ago. These meetings are used to gather input to help guide MCCPTA advocacy for the upcoming school year. The value of these meeting has proven to be immense as it allows our organization to gather information directly from our local PTA leaders and community members regarding their concerns and advocacy needs. Items identified are then taken and used in drafting our MCCPTA Operating Budget Compact as well as our Resolution on MCCPTA Operating Budget Priorities. Both are used to help guide MCCPTA’s and local PTA cluster testimony before the Board of Education and the County Council during budget hearings. These also guide MCCPTA’s advocacy in the FY 2010 budget planning process with MCPS.

Changes are happening in our MCCPTA office. Our office manager for the last year, Monica Turnbo, is getting ready to move to Texas with her family to begin an exciting life there. Good Luck Monica!!!! Our new office manager, Kelly Jonas is beginning her job of learning the MCCPTA navigation route to all things PTA. Welcome Kelly!!!! Summer Office hours will begin June 16. **Please note the following change: The office will be open during the summer months on Wednesdays from 10am-2 pm.** Please keep in mind there will be times that the office hours will need to be adjusted. Any changes will be posted on the MCCPTA Bulletin Listserv, posted to the MCCPTA website, as well as included in our office phone’s outgoing message greeting. Messages left on the MCCPTA office phone will be picked up on a regular basis when the office is not open. In the fall, we will go back to longer office hours.

Our next MCCPTA Board of Directors meeting will be August 7 at 7:30 PM. On that same night from 6:30 pm-7:30 pm our MCCPTA committee chairs will receive training. Committee work plans that include projected budget needs will be reviewed and approved at the Board of Directors meeting. Please feel free to contact the MCCPTA officer who is assigned to oversee your committee if you have any concerns or questions. Each MCCPTA committee chair should have received via email the work plan template as well as committee chair expectations from the MCCPTA VP for Educational Issues, Ted Willard. Both items will help you in your committee work.

Maryland PTA’s summer leadership conference is scheduled for July 26. More information is located on the Maryland PTA website and included in this newsletter. You can download the registration materials from their website. If you register early the fee is \$75 but if you miss the deadline, it will be \$125 at the door. Please see the enclosed flyer for all pertinent details about payment as well as sessions offered on that day. All PTA presidents should have received a registration packet in the mail from MD PTA. Please attend and bring your board members.

Maryland PTA will also be offering a regional training in Montgomery County on Saturday, August 9. The location will be announced later. Once we have the complete information we will share that. That information will also be posted on the Maryland PTA website and the MCCPTA website.

Please remember to review the MCCPTA Website and join the MCCPTA Listservs to keep up to date about MCCPTA happenings and important information to share with your school communities.

Kay Romero

MCCPTA Committee Reports

Board of Directors Meeting

June 8, 2008

MCCPTA Guidance and Counseling Committee

This year the Guidance and Counseling Committee developed an extensive understanding of the operation of counselors within MCPS. This information is readily available through the MCCPTA Guidance and Counseling chair. The committee proposes the following suggestions for next year's committee to consider.

- Consider the impact on the operating budget on the guidance counselors of MCPS.
- Hold fewer meetings; a goal of 3-4 meetings was proposed. Monthly conference calls could be used to keep committee members up to date.
- Encourage proactive counseling services such as; Character Education, Peer Mediation, Anti-bullying, and Stress Reduction.
- Continue to invite School Counseling Services Unit members to attend the committee meetings in order to keep up to date with counselor initiatives.

Special Education Committee

The Special Education Committee finished our school year with our 20th Annual Special Education Recognition Ceremony that was held on May 5th at Rockville High School. We had 350+ attendees and winners. Our special guests were the Destiny Cheerleading Squad. It was fun for all. A list of winners has been posted on the MCCPTA website.

Operating Budget

On May 22, 2008, the County Council adopted an FY2009 Operating Budget that was \$27.4 million below the Board of Education's request. Some initiatives may be protected, including funding for the Middle School Magnet Consortium of Argyle, Parkland and Loiederman Middle Schools, some expanded middle school reform, hours-based special education staffing for three schools, and adding IB programs at Kennedy and Seneca Valley High Schools.

Recommended cuts include \$14 million from the retiree health trust fund, \$7 million from the elimination of central office positions, \$1.2 million from the closure of Mark Twain, and \$14.3 million in other school-based cuts. The school-based cuts are projected to come from the elimination of 156 positions, most of which are vacant, and a reduction in operating costs. The total number of positions in the FY 2009 Operating Budget would be about 66 positions less than the number of positions in the current budget; of this net reduction of 66 positions, 54 will be eliminated from central services and 12 positions would come from school-based operations.

The Superintendent will make recommendations for the Board of Education to consider at its June 10, 2008, meeting, where the Board will take final action on the FY2009 budget.

Communications Committee Report

Patti Twigg, Committee Chair (LPTwigg@erols.com)

1) Website:

Website Coordinators:

Sharon Goodall (sharon.goodall@gmail.com)

Lin-Lin Mao (linlinmao@earthlink.net)

- Updated Officers website page to reflect new officers for 2008-2009 school year.
- Updated Area Vice Presidents and Cluster Coordinators website page for 2008-2009.
- Insurance certificate uploaded to website.
- Disbursement request form uploaded to website.
- Updates to various committee website pages.
- Updated "Spotlight" article on homepage.
- Uploaded various correspondence to the website.
- Uploaded President's letter and committee reports.
- Updated homepage.
- Updated Officer's email forwarding address from MCCPTA aliases to reflect 2008-2009 changes.
- Updated calendar.

2) Listservs:

Listservs Moderator:

Patti Twigg LPTwigg@erols.com

- As of May 30, 2008 membership on the various lists is as follows:

Listserv	# subscribed	Net increase/decrease from last month
MCCPTA_Board	87	-5
MCCPTA_Bulletin	538	+5
MCCPTA_Delegates	424	-1
MCCPTA_Presidents	282	-9
MCCPTA_Treasurers	203	-2

- On May 21, 2008, after the installation of new Officers, Area Vice Presidents and Cluster Coordinators at the Presidents and Principals dinner, the listservs were updated to reflect the changes.

3) Spotlight:

The MCCPTA website has a corner just for your school or PTA and its accomplishments! "Spotlight" is the place for your school or PTA to shine – for the whole county to see! Don't be shy - you know how great you are, here's your chance to let everyone else know it too! If you have news and/or achievements from your school or PTA, please notify MCCPTA (via email to office@mccpta.com and/or webmaster@mccpta.com).

Items to Note

Insurance for 2008-2009 – Please Read Carefully

(From the MCCPTA Local PTA President's Guidebook)

More information is located on the Maryland PTA website under the insurance link.

http://www.mdpta.org/bridge_insurance.html

As of the Maryland (MD) PTA fall convention in November 2007; all PTAs are required to have general liability, bonding, and directors and officers liability insurance as negotiated by MD PTA Maryland PTA Bylaws, Article VII, Section 7:

All local PTAs shall have, at a minimum, bonding, liability, and directors and officers insurance through the Maryland PTA negotiated policy, a due date no later than October 1, 2008 as the date the state will cover existing local policies.

In March, 2008, the MD PTA Board of Directors met and reviewed competitive bids from several insurance companies. At that time, the Board selected Union Banc Insurance Services, Inc. as the insurance broker for Maryland PTA. Union Banc writes insurance for California and Connecticut PTAs. The agreement with Union Banc includes training at workshops and communication with the locals by e-mail.

Union Banc publishes an insurance summary and loss prevention guide. It refers to Red Light, Yellow Light and Green Light activities. Red Light activities are prohibited. Yellow Light refers to activities where certain conditions must be met and the local PTA must consult with the insurance broker in advance of engaging in any of those activities. Green Light activities are approved.

Each local PTA will be billed directly by Union Banc in late June/early July. The premium will be due on August 1, 2008, for coverage that begins on October 1, 2008. Current policies run through September 30, 2008, so there should be no gaps in coverage. Locals should look for this mailing and pay promptly. For the past several years, MCCPTA has prepaid insurance premiums for all locals and then been reimbursed by the locals. This means that even when local PTAs were late with their payments, they had insurance. This will no longer be the case—IF YOU DON'T PAY; YOUR PTA WILL NOT BE INSURED!

Basic coverage will cost each local \$166. This includes \$25,000 in coverage for bonding and liability. Currently the Union Banc agent is working on getting quotes for levels of \$50K, \$75K, and \$100K for bonding and liability so that locals can choose what level of coverage they need. Our best advice at this point is that locals should pick the level that corresponds to their gross annual budget plus their carry-over from year to year. If any local needs more than \$100K in bonding insurance, it should contact the agent directly for a quote. This does not include property insurance, if a local owns property they will have to contact the agent.

Feedback on Proposed Suggestions for the Parent Survey of School Environment

Shared Accountability Advisory Committee (SAAC) -- Office of Shared Accountability

At the May 14, 2008 Shared Accountability Advisory Committee (SAAC) meeting several topics regarding the administration of the parent Survey of School Environment were discussed, particularly related to increasing parent participation in the surveys.

These included: Administration period: Changing the administration of the parent surveys from the spring to the fall (November—December), to coincide with parent conferences, winter school performances, athletic events, other parent outreach activities

“Hot Topics” section. Having a section on the parent survey called “Hot Topics” that would have approximately five questions pertaining to current topics of interest to parents. The questions in this section would rotate for each survey administration, depending on what topics were of most interest at the time.

The discussions led to a recommendation that all SAAC members should have an opportunity to comment and provide feedback. Please let me know your thoughts and comments about these or other ideas you may have related to increasing parent participation in the Survey of School Environment. Please e-mail your comments to Kay2898@aol.com so I can compile the suggestions/comments. The Office of Shared Accountability will summarize the comments and provide the information to SAAC during the summer 2008.

MCPS Wellness Committee

MCCPTA volunteers were asked to serve on the MCPS Wellness Committee as the committee was being reestablished. The first meeting was scheduled in late May with more meetings to follow over the summer months.

The group will be reviewing the language in JPG-RA, specifically looking at opportunities for physical activity/education (recent State legislative item), the CSPI Food Marketing report, and nutrition standards for foods and beverages available to students from midnight until the end of the instructional day.

MCCPTA is being represented by Susan Young, Suzanne Mintz, and Sujata Dixit

National PTA- Parent Resources Healthy Lifestyles—Healthy Fundraisers for PTAs

1. **Email National PTA’s Health & Wellness staff** to receive an electronic copy of the *Healthy Lifestyles at Home and School* notebook.
2. **Hold a trike/bike-a-thon** for which families seek sponsors for each lap around the track.
3. **Invite chefs from local restaurants** to donate healthy hors d’oeuvres and desserts for a “Taste of [your town]” event. Charge for admission.
4. **Have a PTA yard sale or auction** (ask students, teachers and parents for donations).
5. **Seek support from local businesses.** Ask them to donate a certain portion of sales from a given date or time to the school. Avoid fast-food chains and try to promote restaurants that provide only nutritious options.
6. **Organize events like walk-a-thons, dance-a-thons or rock-a-thons** for which sponsors pledge money by the mile or hour.

7. **Hold a book reading contest** for which families seek sponsors and raise money based on how many books are read.
8. **Hold a spelling bee** for which families seek sponsors.
9. **Organize a car wash.**
10. **Plan a parent-teacher talent show** or basketball game and sell tickets.
11. **Have local businesses and community members donate items** (e.g., weekends at vacation homes, pool or lawn care, baby sitting, lunch with a local celebrity) for a silent auction.
12. **Sell fruit** (citrus or other in-season fruit), gift wrap, or other items rather than candy.

Refer to PTA Fundraising Essentials in print or online for more fundraising ideas and tips. This information was brought to you from the *Healthy Lifestyles at Home and School* notebook, created in partnership with [Parents' Action for Children](#).

MCPS FOOD AND NUTRITION SERVICES

Summer Meals Program

The federal government funds a program to provide free summer meals to students who attend programs in school districts with FARMS rates above 50%. The list of schools below will have some type of summer program and will provide free lunch to all enrolled children during that program. Many other programs such as rec department programs will also participate in this free summer meals program. If you represent one of these schools, please make sure that you let parents and families know that if they enroll their child in the program at this school, their child will receive a free lunch. To obtain information on additional sites and this program, contact MSDE as detailed below. Maryland Free Summer Meals Program for Children and Teens.

MSDE Summer Food Services Program website:

<http://mdsummermeals.org>

Schools:

Stephen Knolls Pre-K	Gaithersburg ES	Strathmore ES
Broad Acres ES	Roscoe Nix ES	Greencastle ES
Harmony Hills ES	Clopper Mill ES	Glenallen ES
Highland ES	Montgomery Knolls ES	Brown Station ES
Oak View ES	Glen Haven ES	Rosemont ES
Wheaton Woods ES	Cresthaven ES	Argyle MS
New Hampshire Estates ES	Burnt Mills ES	Lee MS
Summit Hall ES	Brookhaven ES	Eastern MS
Sargent Shriver ES	Washington Grove ES	Montgomery Village MS
Arcola ES	Jackson Road ES	(to include Neelsville MS)
Viers Mill ES	Twinbrook ES	Silver Spring International
Kemp Mill ES	Rolling Terrace ES	Takoma Park MS
Weller Road ES	Watkins Mill ES	Parkland
South Lake ES	Capt. James E. Daly ES	Kennedy HS
Georgian Forest ES	Bel Pre ES	
East Silver Spring ES		



Start this Summer with Refreshing Fruits and Crisp Vegetables

By: Hayley Riach, Sodexho Mid-Atlantic Dietetic Intern

Article submitted by Susan Hippchen, RD, MCPS Food and Nutrition Services (Susan_Hippchen@mcpsmd.org) and Tracy Fox, MPH, RD, Health Committee Chair for 2007-08, MCCPTA (tracyfox@comcast.net)

Did you know that the Dietary Guidelines for Americans recommend eating more fruits and vegetables than any other food group? Fruits and vegetables are necessary to help kids grow and develop. By starting a habit of eating a variety of fruits and vegetables early in life, children will have a healthy start on reducing their future risk of many diseases and becoming overweight. Keep in mind that more colorful the plate, the more health benefits for your family. Children should get 5 to 7 servings a DAY of fruits and veggies – fresh, frozen, canned or dried – all forms can fit. So start this summer right by providing your kids with more fruits and vegetables. Here are some tips:

- Involve kids in shopping, cooking and gardening. When shopping, have your children pick out fruits and vegetables that they have never tried before and bring those items home for a taste test. This makes it fun for you children, somewhat like a fieldtrip.
- For a sweet snack, offer pieces of fresh, whole fruit rather than candy and baked goods.
- In place of chips, provide crunchy vegetables as a lunchtime side-dish.
- Make fruit smoothies instead of a milkshake. Mix your favorite fresh or frozen fruits with $\frac{1}{4}$ cup of 100% fruit juice, fruited yogurt and a few ice cubes, and blend in a blender.
- For a quick and easy snack make pre-packaged fruits available. Be sure to choose fruits packed in water or 100% fruit juice and NOT syrup.
- Always have pre-cut, ready-to-eat fresh fruits and vegetables stored in the fridge at your child's eye level. Also, move any "un-healthy" snacks to higher shelves, out of your child's reach.
- Provide 100% fruit juice (or milk) instead of soda. (One serving fruit juice = 4 ounces)
- When making gelatin, add fruits like berries, grapes, peaches, pears, or mandarin oranges.
- Top breakfast cereal with fresh fruit.
- Add mashed bananas to pancakes and waffles.



Does your family know what a portion really looks like?

By: Hayley Riach, Sodexho Mid-Atlantic Dietetic Intern

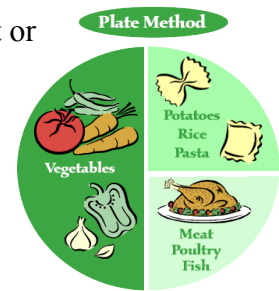
Article submitted by Susan Hippchen, RD, MCPS Food and Nutrition Services (Susan_Hippchen@mcpsmd.org) and Tracy Fox, MPH, RD, Health Committee Chair for 2007-08, MCCPTA (tracyfox@comcast.net)

How much you eat is just as important as the foods you choose. Today's portion sizes for many foods and beverages are two to five times larger than when the item was first sold in the marketplace. Therefore, it is important to read food labels for the serving size and the number of servings per container. Many individually packaged items contain more than 2.5 servings per container. This means that if an item contains 2.5 servings and the Nutrition Facts label reads 200 Calories per serving, than the package actually contains 500 Calories. With the overwhelming increase in portion sizes and the epidemic of obesity that our nation faces, we need to make ourselves and our families aware of what an *actual* portion size looks like. Below is a table with everyday items that you and your family can use to measure out a proper portion:

Food	Serving Size	What it Looks Like
Meat	3 ounces	Deck of cards
Fish	3 ounces	Checkbook
Cheese	1 ounce	4 dice
Peanut butter	2 Tablespoons	Ping-pong ball
Butter or Margarine	1 teaspoon	Tip of thumb to the first joint
Baked Potato	1 small	Computer mouse
Bagel	½ of a <i>small</i> bagel	Hockey puck
Pasta or Rice	½ cup	Light bulb
Vegetables – Cooked	½ cup	Tennis ball
Vegetables – Raw/Leafy	1 cup	2 Tennis balls
Fruit	1-medium or ½ cup	Baseball
100% Fruit Juice	4 ounces (½ cup)	

Additional Tips:

- Does your family measure up? Have your family plate their normal portions, then measure each portion using measuring cups/spoons and compare to the recommended serving size above.
- Measure out the recommended serving size for each of your food items every time you eat. Eventually you will become familiar with what an actual portion looks like.
- Let your kids serve themselves and portion their own foods. If their portions are too big, be sure to teach them the correct portion size.
- Use smaller plates, bowls and cups.
- Use meal times to sit down as a family and discuss the events of the day. This will help you to eat slower and recognize the feeling of fullness. Remember, it takes 20 minutes after eating for your body to feel full.
- Do not make your kids eat everything on their plate! This is teaching children the bad habit of clearing their plate, regardless of how big the portions are.
- Use the Plate Method. Fill half of the plate with vegetables, ¼ with a meat or protein item, and ¼ with a grain or starch. (See figure on the right)



A Beginners Guide to the MCCPTA Listservs

MCCPTA maintains five listservs. Two of them are currently open to all who wish to subscribe. These two lists are called MCCPTA_Bulletin and MCCPTA_Delegates. It is important to note that as decided at the Feb. 27, 2007 Delegates Assembly, only people with voting privileges at a DA will be able to post messages to MCCPTA_Delegates. A detailed description of these two lists can be found in documents on this website. You must make a request to be added to either or both of these lists. Addition is not automatic!

The other three lists are MCCPTA_Board, which is for MCCPTA Board of Directors members only plus the Listservs Subcommittee and Website Subcommittee Chairs and the MCCPTA Office Manager, MCCPTA_Treasurers, which is for Treasurers of locals only, plus the MCCPTA President and Treasurer, Listservs Subcommittee and Website Subcommittee Chairs and the MCCPTA Office Manager, and MCCPTA_Presidents, which is for Presidents of locals only, plus the MCCPTA President and Vice-Presidents, Listservs Subcommittee and Website Subcommittee Chairs and the MCCPTA Office Manager. Other MCCPTA Officers, Area Vice Presidents and Cluster Coordinators may also request to be added to the MCCPTA_Treasurers and MCCPTA_Presidents lists. Local

Presidents may request to be added to the MCCPTA_Treasurers listserv, but will only be added if the local Treasurer is also on the listserv since the point of the listserv is to reach local Treasurers directly. MCCPTA_Board is the only list that allows attachments. Any materials posted to the other four lists must be included in the text of the message.

There is one primary moderator, also called the Listservs Subcommittee Chair, for all five listservs who handles all administrative tasks such as adding new subscribers, changing email addresses, changing delivery options, etc. For the lists that are 'moderator post only,' in addition to the primary moderator, there are other people designated as moderators who have the ability to post messages. These people are: for MCCPTA_Bulletin – the MCCPTA President; for MCCPTA_Presidents – the MCCPTA President; for MCCPTA_Treasurers – the MCCPTA President and MCCPTA Treasurer. In addition, for all three listservs, the MCCPTA President may appoint other moderators as needed from among the MCCPTA Officers. Finally, since it is recommended that all listservs have multiple owners, the President reserves the right to appoint for all listservs an additional owner or owners from the MCCPTA Officers or the Listservs Subcommittee who has knowledge and expertise with Yahoo Groups.

Instructions for joining MCCPTA_Bulletin and MCCPTA_Delegates can be found in the subscription information document. As long as they have provided the requested contact information, including an email address (Blue Book information for local's presidents and treasurers), new Board members are added automatically to the MCCPTA_Board and MCCPTA_Bulletin lists as soon as they assume office, Presidents of locals are added automatically to the MCCPTA_Presidents list upon assuming office, and Treasurers of locals are added automatically to the MCCPTA_Treasurers list upon assuming office. Other MCCPTA Officers, Area Vice Presidents and Cluster Coordinators need to contact the moderator to request to be added to MCCPTA_Presidents and/or MCCPTA_Treasurers – they are not added automatically. The same is true for local Presidents that wish to be put on the MCCPTA_Treasurers listserv. If you have assumed office and find there is a delay in your being added to a list, please feel free to contact the moderator directly.

It is important to note that there is minimal message overlap between MCCPTA_Delegates and MCCPTA_Bulletin, but the MCCPTA_Presidents list, MCCPTA_Treasurers list and MCCPTA_Board list will have some overlap with the other lists.

Patti Twigg
MCCPTA Communications Committee Chair, Listservs Subcommittee Chair and Listservs Moderator
listservsmod@mccpta.com

National PTA Local Unit Leaders Quick Reference Guides

Based on feedback from PTA leaders, the *PTA Quick-Reference Guides* have replaced the *Annual Resources for PTAs*. The 2008-09 *PTA President's Quick-Reference Guide* was mailed in April; the other guides were included in the 2007 *PTA Back-to-School Kit*. If you did not receive the guides, please contact (800) 307-4PTA (4782), or download the PDFs below.

http://www.pta.org/local_leadership_resources.html

As of June 15, 2008, local presidents, state presidents, and select council leaders will automatically receive a kit. Order extras so you don't have to give up your kit!

“Must Do’s” for PTAs

Pursuant to Maryland PTA Bylaws:

1. All PTAs must be incorporated. Go to www.dat.state.md.us to see if your PTA is incorporated and in good standing with the State Department of Assessments and Taxation.
2. All PTAs must carry bonding and liability insurance. MCCPTA carries a blanket policy, which covers all local units. In the next couple of months each unit will receive a bill from MCCPTA for their portion of the premium.
3. All PTA checks must be signed by two people - the treasurer and one other authorized officer.
4. All PTAs must submit a copy of their annual Treasurer’s Report and audit report to the MCCPTA Treasurer, Dale Ryan at MCCPTA, 2096 Gaither Road, Suite 204 by pony mail, or MCCPTA, 2096 Gaither Road, Suite 204, Rockville, MD 20850 by US mail.
5. All PTAs must maintain current by-laws. The by-laws must be reviewed and resubmitted every three years.
6. All PTAs must pay annual dues to Maryland and National PTAs and to MCCPTA.

Pursuant to Maryland State Law:

7. All PTAs must be registered with the Charitable Organizations Division - Office of the Secretary of State (www.sos.state.md.us - and follow the links to “Registering a Charity”).
8. All incorporated PTAs must file a personal property tax return by April 15 of every year in order to maintain their corporate status.
9. If your PTA resells any items, such as gift-wrap, plants, candy, it must have a sales tax license and file returns according to the schedule your PTA establishes with the state.

Pursuant to Federal Law:

10. All PTAs with gross receipts of \$25,000 or more must file Form 990 (with Schedule A) annually. The return is due on the 15th day of the 5th month following the last day of the organization’s fiscal year. For example, if the local unit’s fiscal year ends on June 30, the 990 must be filed before November 15.

Questions? Need assistance? Please don’t hesitate to call me! My “job” is to be a resource for you and your PTA.

Dale Ryan
MCCPTA Treasurer
treasurer@mccpta.com
301-253-1780

Maryland PTA Summer Leadership Conference

Anne Arundel Community College
Arnold, Maryland

Schedule of Events-Saturday, July 26, 2008

7:30 am—12:00 pm Registration
7:30 am—8:30 am Breakfast and Networking
8:30 am—10:00 am Workshop Session #1
10:30 am—12:00 pm Workshop Session #2
12:15 pm—1:15 pm Lunch
1:30 pm—2:30 pm Workshop Session #3
2:45 pm—3:45 pm Workshop Session #4

The exhibit hall will be packed with exhibitors featuring new products, resources, fund raising ideas, technology and education information. Look for the directory of exhibitors at the conference. Be sure to invite your Ways and Means and Fundraising Chairs to tour the exhibit hall. A free workshop will be offered to all ways and mean committee chairs and fundraising chairs during the first workshop session (#102) Space is limited so they must register! The hall will be open to 7:30 am-3:30 pm for your officers to tour.

FAQ

What is the goal of this event?

Summer Leadership is devoted to providing leadership training for new and returning leaders.

Who should attend?

PTA officers, chairmen, up and coming leaders. Each PTA should encourage all of their elected officers to attend.

Why should each local PTA send all elected officers?

To increase their PTA knowledge and enable your officers to work more effectively as a team.

Can we send more than two representatives? - YES!

In fact, we encourage you to send as many representatives as you can to this leadership conference.

What will we learn?

Leadership skills and tools that will assist you during your term in office.

What do we need to bring?

- Notebook - something to write down your notes and ideas
- Business cards—Create ones for you and your officers to handout to other PTA members
- Preprinted address labels for use in the Exhibit hall

To Register: www.mdpta.org

Click on MDPTA Summer Leadership Conference to download the full registration packet

Maryland PTA Regional Training in Montgomery County

Saturday, August 9, 2008----Location; TBD

Maryland PTA Fall Convention

November 14- 15
Holiday Inn - Frederick, Maryland

First Annual

MONTGOMERY COUNTY PUBLIC SCHOOLS

Back-to-School Fair

Saturday, August 16, 2008

10 a.m. to 3 p.m. (Rain date August 23) on the grounds of

Carver Educational Services Center

850 Hungerford Drive, Rockville, MD 20850

Get the new school year off to a great start!

Plan to bring the whole family to the first-ever MCPS Back-to-School Fair.

Eat great food from different countries

Bring questions about the school system
and ask MCPS experts

Enjoy live music and entertainment

Take home donated books and school
supplies

Pick up information and resources

Learn how to access Edline, QuickNotes,
and other MCPS online resources

Win free gifts from local businesses

Pick up information and resources

Bring the kids to enjoy learning activities,
storytelling, a moon bounce, and more!

For more information, contact the [Division of Family and Community Partnerships](#)

301-279-3100

MCCPTA WILL HAVE A TABLE AT

THE MCPS BACK-TO-SCHOOL FAIR

Saturday, August 16, 2008

COME JOIN THE PTA

***LEARN MORE ABOUT HANDS ON SCIENCE AND FLES (Foreign Language in
Elementary Schools) FROM MCCPTA EPI, INC.***

May 28, 2008

Dear PTA President:

This letter is to inform you of an opportunity to partner with another PTA in Montgomery County to help build the capacity of that local PTA and to support their Linkages to Learning Program.

Linkages to Learning is a collaborative program between the school system, the Department of Health and Human Services, and private community providers which addresses the complex social and mental health needs of an increasingly diverse and economically impacted student population. Linkages sites are located at several elementary focus schools and a smaller number of middle schools. Many of these schools have struggling PTAs which makes it difficult for the PTA at the school to support the many needs of the students and families in the Linkages program.

MCCPTA and Linkages to Learning are looking for local PTAs that are interested in developing a partnership with the PTA at a Linkages school to build the capacity of that PTA and help the members develop programs for their own school as well as to directly assist the Linkages program by sponsoring such things as supply drives, coat drives, holiday gifts, and scholarships to after school programs within your own school community.

If your PTA would like to help a school community at a Linkages site but is unable to make an ongoing commitment to partner with another PTA, Linkages to Learning can work with your PTA or student government to sponsor drives in your own school.

There currently are a few PTAs who partner with PTAs at Linkages Schools: we are hoping to increase the number of partnerships and also increase community support for Linkages programs. If your PTA would be interested in partnering with a PTA at a Linkages school or could help bring resources to a Linkages program, please contact Haifa Peters at 240-777-1279 or Mary Wilson at 240-777-1661.

Sincerely,

A handwritten signature in cursive script that reads "Kay Romero".

Kay Romero
President

PRESIDENT'S LETTER
MCCPTA
2096 Gaither Road
Suite 204
Rockville, MD 20850

Electronic Mailing

JUNE 2008

MCCPTA Calendar 2008-2009

**Unless otherwise specified all meetings take place at the
Carver Educational Services Center (850 Hungerford Drive, Rockville, MD 20850).**

June

19	7:30pm	Clarksburg Cluster Area Meeting – Redland MS
23	7:30pm	Churchill Area Meeting – Julius West MS

July

1	7:30pm	Bethesda CC Cluster Area Meeting – TBD
26	7:30am	Maryland PTA Summer Leadership Conference Anne Arundel Community College, Arnold Maryland

August

7	6:30pm	MCCPTA Committee Chair Orientation--Auditorium
7	7:30pm	MCCPTA Board of Directors Meeting-Auditorium
9	all day	Tentative Date of Maryland PTA Regional Training in Montgomery County
26		Montgomery County Public Schools Open

September

4	7:30pm	MCCPTA Board of Directors Meeting – Auditorium
24	7:30pm	MCCPTA Delegate Assembly/Committee Fair - Auditorium