

MCCPTA Board of Directors

Minutes of the Meeting on September 6, 2007

at the Auditorium of the Carver Educational Services Center

Attendance

Officers: Jane de Winter, Kay Romero, April Keyes, Liz Wheeler, Victor Salazar, Dale Ryan, Ted Willard

Area Vice Presidents: Jim Keenan, Ellen Salins, Kate Savage,

Cluster Coordinators: Diane Dickson, Lee Anne Doerflinger, Dawn Dolan, Ann Gallagher, Nagma Husain, Sonya Leaman, Julie Lucas, Carroll Lovelace, Brenda Martin, Pam Megna, Stacy Menendez, Patti Twigg

Committee Chairs: Linna Barnes, Randy Chin, Holly Gaut, Elisia George, Beth Kennington, DeBora King, Melisa McDonald, Linda White

Special Note

MCCPTA President Jane de Winter called the meeting to order at 7:45. There was not a quorum, but as was the case at the August meeting, it was agreed that for the good of the organization, we would act in the absence of a quorum.

Review of Meeting Summary

Summary of June meeting was presented. There were no corrections, the minutes. Kay made a motion to approve, the motion was seconded and passed by voice vote.

Treasurers Report

Dale Ryan presented a summary of last year's finances. MCCPTA earned about \$3300 more than expected but also spent about \$7000 than expected, resulting in us going about \$4600 over budget last year. Some of the administrative expenses were higher than expected, including a \$2000 fine in January for submitting a 990 form late. The budget for next year includes some plans to reduce administrative expenses. For example, we are investigating whether we can get rid of our postal meter, which costs us \$900 per year to rent. Unfortunately, the contract we have runs through 2011. We have also learned that the state PTA now provides insurance for all of the councils in the state, so we will cut our existing policy for the state. Dale then submitted a budget for the 2007-2008 year on behalf of the Finance Committee for the Board of Directors Support. Since the motion was made by the committee, it required no second. The motion passed by a voice vote.

Training Session

Liz Wheeler noted that a MCCPTA Fall Training will be held on September 29th at Rockville High School. The training committee is still looking for help with registration and a few trainers: CIP, Middle School, Emerging Leadership

Community Groups in Blue Book

Jane de Winter noted that several organizations have been requesting that they be listed in the MCCPTA Blue Book. After a brief discussion, there was a consensus to add Junior Leadership Montgomery, and the George B Thomas Learning Center but not The Treatment and Learning Center.

Volunteers for Workgroups

Jane informed the Board that she needed volunteers to represent MCCPTA on several workgroups. Patti Twigg and Diane Dickson volunteered to serve on a MCPS SIP workgroup. Patti Twigg and Stacy Menendez volunteered to serve on MCPS Calendar Committee, and Dawn Dolan volunteered to serve on MCPS Internet Safety Workgroup

Local PTAs

Jane noted that there are several schools in the county that are either experiencing difficulty in recruiting officers or conflict between the officers. She encouraged Cluster Coordinators to check in with their local PTAs and make sure that everything is going well. She also encouraged them to attend training so that they know how to help PTAs in difficulty.

Area Vice President for Northeast Consortium

The Northeast Consortium has identified Ellen Schaefer-Salins to be their Area Vice President and she has agreed to serve. Patti Twigg moved that she be approved by the Board of Directors as Area Vice President. The motion was seconded and passed by voice vote

Need Information on EFOs and Crossing Guards

Jane noted that a general need for more EFOs (Educational Facilities Officers—police officers who are detailed to one or more schools) and Crossing Guards had been raised at the area meetings this

summer. In order to advocate effectively for more funding, she needs help assessing the needs so that MCCPTA can make a realistic request. PTAs that think their school needs more EFOs or crossing guards should let her know.

MCCPTA Office Manager

Jane informed the board that interviews for an office manager have been conducted and that they have a candidate. She asked Board whether they should conduct a background check and the consensus was yes. She then asked if the members of the board whether it was ok to have the office manager start before the background check was completed. Again, the consensus was yes. She then said she would make an offer and have her start as soon as possible,

Review of Committee Work Plans

The following Committees work plans were submitted

- Counseling and Guidance, including a budget request of \$50. A few minor wording changes were suggested, such as the reviewing how PPWs operate in addition to counselors.
- Communications, including a budget request of \$120.
- Parent Leadership, including a budget request of \$200.
- Legislative. The section on members was revised.
- Training, including a budget request of \$4000. It was noted that the funds for Training events were included elsewhere in the budget, so the request for funds was removed.

Ted Willard made motion to approve. The motion was seconded and approved by voice vote.

Cultural Arts Committee Report

The Cultural Arts Showcases are on September 27, October 1, and October 4 from 9:00 am until 2:30 pm. There is a different performer every fifteen minutes and attendees can come and go at any time.

Bylaws Committee Report

Chair Linna Barnes said that there would be a session on bylaws at the MCCPTA Fall Training.

Technology Committee Report

Chair Linda White shared a document that described some of the work of her committee in reviewing school web sites and noted that the committee felt that MCPS needs to provide more resources to support the development and upkeep of school web sites.

Strategic Plan Forums

The first Strategic Planning forum is on Thursday, September 20 at Quince Orchard High School. The second forum is on Thursday, October 11 at Wheaton High School. All clusters were encouraged to participate. The Board of Education and MCPS leadership have indicated that they really want to hear input.

HSA Testimony

Jane noted that the state was holding several forums concerning High School Assessments. She planned to testify on behalf of MCCPTA and reviewed a list of talking points she had developed for her talk sheet with several points that she sought guidance on them from the Board of Directors. There was consensus on the talking points and she was encouraged to emphasize the need for more resources to aid students who are not passing their HSAs.

Operating Budget Priorities

Jane de Winter shared a document prepared by the officers that summarized the priorities mentioned at the area meetings this summer. The Board of Directors then reviewed the list, combined some of them into categories, and prioritized them by each member selecting the three they felt were the most important. The results were:

- | | |
|---|--------------------------------|
| • Outreach: 15 | • Special Education: |
| • Transportation: 9 | • Remediation for Students: 9 |
| • Gang Prevention 6 | • Special Ed Coordinator |
| • Counselors: 9 | • Science & Social Studies: 1 |
| • Staff Development/Teacher Improvement: 16 | • Air Quality & Maintenance: 1 |

The top six priorities will be presented to the Delegates as the Board of Director's recommendations. In addition, Kay and Jane will meet with Marshal Spatz from MCPS to get some dollar figures for the cost of different initiatives in preparation for their participation in the MCPS Operating Budget meetings this fall.

Adjournment

The meeting adjourned at 10:10