

**MINUTES OF THE MCCPTA BOARD OF DIRECTORS MEETING**  
Thursday, October 7, 2010 at Carver Education Services Center - Auditorium

**ATTENDANCE:**

Officers: Kristin Tribble, Laurie Halverson, Paul Morrison, Rebecca Smondrowski, Jaimie Jacobson and Debra Lang

Area Vice Presidents, Cluster Coordinators & Committee Chairs: Andrea Bernardo, Kathy Boehlert, Ted Willard, Susan Burkinshaw, Janette Gilman, Pam Moomau, Mary Abe, Joy Burdin, Suzanne Weiss, Priscilla Peterson, Patrick Dunn, Joy White, Jennifer Cope, Deborah Goldman, Jennifer Chambers, Frances Frost, Cheryl Moss Herman, Christopher Kelly, Karen Collishaw, Jen Pories, Juan Johnson, Beth Kennington, Jim Keenan, Kevin David, Ed Vigezzi, Marcia Tivoli, Laurie Augustino, Martha Crews, Sumbal Sheldon and Sharon Agranov

**OPENING BUSINESS:**

**Call to Order:** MCCPTA President, Kristin Tribble, called the meeting to order at 7:40 pm. A quorum was present.

**Approval of Agenda:** Ted Willard asked to add a motion regarding PTA President of the Year to the agenda under New Business, after which the Agenda was approved by consensus.

**Approval of August 26th, 2010 Board of Directors Meeting Minutes:** A motion was made by Suanne Weiss to approve the draft minutes of the August 26th BOD Meeting as previously circulated (it was noted that a previous draft was erroneously made available at today's meeting). Motion was seconded and approved by voice vote.

All in attendance introduced themselves.

Deb Lang spoke as a member of the Executive Committee, about the dire need for a Reflections Chair, and suggested that without one, it would be unlikely to be able to review, judge and celebrate the artistic achievements of the students in the County as has been done in the past.

**OFFICER REPORTS:**

**President's Report:**

Kristin noted that the Presidents and Principals Dinner has been booked for May 18<sup>th</sup> at the Marriott in North Bethesda.

Kristin also mentioned that the members of the Board of Directors are all invited to attend a meeting with the members of the Board of Education on Wednesday, October 27<sup>th</sup> from 7-8 pm. It was suggested that next year, MCCPTA request that the Board of Education not invite MCPS officials to participate in that evening, as it might allow for more open communication. There was a brief discussion of the possible venues for the MCCPTA Legislative Dinner, currently scheduled for December 10<sup>th</sup>.

**Treasurer's Report:** Treasurer Jaimie Jacobson presented his report, which was accepted and will be filed. He reported that the audit is almost complete. Jaimie also reported that the Executive Committee approved a \$1 per hour increase for the MCCPTA Administrative Assistant, beginning October 1, 2010.

There was a brief discussion about the use of debit cards by local PTAs, which Jaimie strongly discouraged due to the lack of checks and balances at this point.

#### **COMMITTEE REPORTS:**

**Ad Hoc Committee on Growth:** Chair Merry Eisner reported that her committee, currently of 10 members, will be meeting with Bruce Crispell, with Fairfax County and with the Planning Board in order to understand the demographics behind the MCPS numbers and to better understand what the numbers can and cannot do. They intend to use the eList to encourage communities to share their stories about their experience with MCPS' growth projections.

**Cultural Arts:** Chair Priscilla Peterson reported that there has been great attendance at the showcases so far this year and that EPI is now taping the performances. She also announced that they are surveying locals about their annual cultural arts budget, which will be shared on the MCCPTA website when completed.

**Operating Budget:** Chair Pam Moomau forecasted a bleak economic outlook for the County, reminded all that for each child increase in class size, the school district saves \$16 million; and suggested that locals begin to document the difficulties within the schools that have resulted from the last round of budget cuts.

**Health & Safety:** Chairs Donna Pfeiffer and Susan Burkinshaw reported that they have been meeting with everybody!! and that the situation is very dire: the SROs are feeling very strapped and less able to be effective. They also reported that the County Executive just proposed to pull the SRO program entirely if the ambulance fee is repealed in November.

**Legislative:** Co-Chair Rebecca Smondrowski discussed the Gubernatorial Candidates' Forum, to be held on October 19<sup>th</sup>, which MCCPTA has agreed to co-sponsor along with the League of Women Voters.

**Curriculum:** Co-Chair Ted Willard stated that the Board of Education preliminarily approved the integrated K-5 curriculum, and that details were on the MCPS Website. He also directed all to the list of upcoming curriculum forums on the bottom of the agenda and reminded us that all are welcome to attend all forums. Rebecca Smondrowski, a member of the Math Work Group, reported that the group is still trying to reach consensus, but is intending to present its findings and recommendations to the Board of Ed on November 9<sup>th</sup>.

**Membership:** Chair Janette Gilman briefed the Board on the new membership awards designed to encourage growth. Recipients of these awards will be recognized at the Presidents and Principals Dinner in May.

**Committee Workplans:** Laurie Halverson, Vice President of Educational Issues, presented the proposed Workplans submitted by the eList and the ByLaws Committees. Ted Willard moved to

approve the eList Workplan as submitted, which motion was approved by voice vote. Ted Willard moved to approve the By-Laws Workplan as submitted, which motion was approved by voice vote..

**Nominating:** Vice President of Administration Paul Morrison moved to present the following slate of candidates for members of the 2010-2011 Nominating Committee to the Delegates’

Assembly later this month:

Annie Ahmed (McGruder)

Beth Kennington (NW)

Chris Kelly (RM)

Frances Frost (Kennedy)

Jen Cope (WJ)

This motion was approved by voice vote.

**CLUSTER REPORTS AND NEW BUSINESS:**

Laurie Augustino moved to approve Larry Edmonds as a Paint Branch Cluster Coordinator, which motion was approved by voice vote.

Andrea Bernardo, By-Laws Chair submitted two proposed changes to the BOD, one changing Article VIII.A, and one changing Article X. After discussion, Andrea Bernardo moved to amend her proposed change to Section 5(a) of Article VIII to read as follows:

*A vacancy in any area vice president position shall be filled by nomination from a committee consisting of at least five (5) PTA/PTSA presidents, or his or her designee, and/or cluster coordinators from that area at a meeting convened by the Vice President For Administration. The name of the nominee shall be submitted to the board of directors for confirmation.*

This motion passed by voice vote.

Andrea Bernardo also moved to amend Article X of the By-Laws as shown in the attached. After discussion, Ted Willard moved to defer action on the motion and to request that the By-Laws Committee rework an option on the language to empower the Executive Committee to further the work of MCCPTA by strengthening Article 9, which motion passed by voice vote.

There followed a brief discussion about the restricted activities under PTA insurance. It was suggested that each school specifically ask for clarification from the insurance company when in doubt about coverage.

Ted Willard’s Motion for MCCPTA to Create an Award for Montgomery County PTSA President of the Year was tabled.

President Kristin Tribble adjourned the meeting at 9:35pm.

Respectfully submitted by  
Debra Lang, Recording Secretary BOD

## **Proposed bylaws changes**

### **ARTICLE VIII.A: AREA VICE-PRESIDENTS, CLUSTER COORDINATORS AND THEIR ELECTION**

#### Section 4. Elections

a. Each area representative of the MCCPTA nominating committee shall be responsible for convening and chairing an area nominating committee of at least **five (5)** ~~six (6)~~ PTA/PTSA presidents, **or his or her designee**, and/or cluster coordinators from that area, ensuring representation from each cluster, by February 1. The area nominating committee shall submit to the MCCPTA nominating committee by March 15 the name and qualifications of one (1) candidate for area vice president. The MCCPTA nominating committee shall accept the recommendations of each area nominating committee and include such nominees in their report. Additional nominations may be made from the floor at the Annual Meeting at which elections are held by any member of the MCCPTA voting body from the area represented by the area vice president.

b. Each area representative of the MCCPTA nominating committee shall be responsible for ensuring that each cluster holds a meeting at which **a majority of each PTAs** in the cluster is **are** represented by ~~its~~ **their** president, or his or her designee, for the purpose of nominating at least one (1) and no more than three (3) cluster coordinators. A current cluster coordinator **or Area Vice President** will submit the name(s) to the MCCPTA nominating committee by March 15. The MCCPTA nominating committee shall accept the recommendations from the cluster meeting and include such nominees in their report. Additional nominations may be made from the floor at the Annual Meeting at which elections are held by any member of the MCCPTA voting body from that cluster.

#### Section 5. Vacancies

a. A vacancy in any area vice president position shall be filled by nomination from a committee consisting of at least five (5) PTA/PTSA presidents, **or his or her designee, and/or** cluster coordinators from that area at a meeting convened by the **Area Vice President** ~~vice president for administration~~. The name of the nominee shall be submitted to the board of directors for confirmation.

b. A vacancy in a cluster coordinator position shall be filled by a nomination from the PTA/PTSA presidents, **or his or her designee, from a majority of each local PTAs** in the cluster at a meeting convened by the **Area Vice President** ~~vice president for administration~~. The name of the nominee shall be submitted to the board of directors for confirmation.

## ARTICLE X: COMMITTEES

#Section 1. Only members of this council PTA or of the local PTAs constituting this council PTA shall be eligible to serve in any elected or appointed positions.

Section 2. The board of directors may establish such committees as it may deem necessary to promote the purposes of MCCPTA and to carry out the work of MCCPTA.

**Section 3. The Executive Committee may establish such committees as it may deem necessary to promote the purposes of MCCPTA and to carry out the work of MCCPTA. Any Committee established by Executive committee must be ratified by the Board of the Directors at earliest meeting subsequent to the Committee having been established wherein which a quorum is present.**

Section 4. Chairs of standing committees shall be elected by the executive committee.

Section 5. The term of office of a committee chair shall be one (1) year or until the selection of a successor. Chairs shall assume their duties July 1st. Chairs may be re-elected by the executive committee for additional terms.

Section 6. Special committees may be appointed by the president when such committees are deemed necessary by the Board of Directors or by MCCPTA.

Section 6. The chair of each committee shall present a plan of work to the board of directors for approval. No committee work shall be undertaken without the consent of the board of directors.

Section 7. 8. A person elected by a majority vote of the executive committee shall fill a vacancy occurring in any chairmanship for the remainder of the term.

## **ARTICLE VIII: BOARD OF DIRECTORS**

Section 1. The affairs of MCCPTA PTA shall be managed by the board of directors in the intervals between general membership meetings.

#Section 2. Each board of directors member shall be a member of a local PTA within the area of the council whose state and council PTA dues are paid.

Section 3. The members of the board of directors shall be elected officers, area vice presidents, cluster coordinators, chairs of committees, immediate past president of MCCPTA, and members of the Maryland PTA board of directors residing in Montgomery County. A parliamentarian (non-voting) may be appointed by the president, subject to approval by the executive committee.

Section 4. Duties of the board of directors shall be to:

- a. carry out such business as may be referred to it by the membership of the association;
- b. create committees;
- c. approve and submit an annual budget to the first delegate assembly of the year;
- d. approve and submit seven nominees for the nominating committee for submission to the second delegate assembly of the school year;
- e. approve plans of work of MCCPTA standing committees;
- f. select an auditing committee or auditor to audit the treasurer's accounts at least one month before the new executive board assumes its duties;
- g. shall ensure that the treasurer and others handling funds on behalf of MCCPTA be bonded;
- h. transact necessary business between delegate assemblies.

## **Article IX: EXECUTIVE COMMITTEE**

Section 1. There shall be an executive committee of the MCCPTA PTA, the members of which shall be:

- a. all elected officers.

#Section 2. Each executive committee member shall be a member of a local PTA within the area of the council whose state and council PTA dues are paid.

Section 3. Regular meetings of the executive committee shall be held with the dates and times fixed by the executive committee at its first meeting of the year. Special meetings of the executive committee may be called by the president or upon written request of three (3) members with two (2) days' notice to each member of the executive committee.

#Section 4. At all meetings of the executive committee, a majority of the members of the executive committee shall constitute a quorum for the transaction of business.

Section 5. Duties of the executive committee shall be to:

- a. develop the agendas for delegate assemblies and meetings of the board of directors;
- b. elect standing committee chairmen;
- c. manage the business of the organization;

d. make a report at each board of directors meeting.

Section 6. The executive committee shall take no action in conflict with any action taken by the board of directors.